

Conroe High School Golden Girls Drill Team
Pride of Conroe
Established in 1969

A Tradition of Excellence

Student/ Parent Handbook



TABLE OF CONTENTS

Welcome to Golden Girls	3
Purpose of Golden Girls	4
A Tradition of Excellence	4
To be a Golden Girl	5
Frequently asked Questions	6, 7
Nondiscrimination Statement	7
Handbook of the Conroe High School Golden Girls	8
Purpose	8
Audition Qualifications and Requirements	8, 9
Audition Clinics	9
Auditions	10, 11
Membership Requirements	11, 12
Grades and Grading Policy	12, 13
Attendance	13, 14
Practice Sessions	14, 15
Uniforms and Equipment	15, 16
Performances	16, 17
Transportation	17, 18
Activities, Trips, and Special Events	18
Finances and Fundraising	18, 19, 20
Proper Digital Citizenship	20, 21
General Conduct	21, 22
Probation, Suspension, Dismissal, Resignation and Appeal Process	22, 23, 24, 25
Disciplinary System	25, 26, 27
Leadership	27, 28, 29, 30
Performance Groups	30, 31
Managers	32
Miscellaneous Information	32
Awards	33, 34

WELCOME TO GOLDEN GIRLS

Please enjoy this handbook. It is designed to be used as a guideline to make us all the best we can be. Good judgment and common sense will be used when events are not covered in the handbook. In all sincerity, it is hoped that your experience in the Golden Girls Organization will be rewarding, and long-lasting and that qualities are developed that will be of benefit for an entire lifetime.

When a dancer becomes a member of the Conroe Golden Girls, their entire family becomes involved as supporters, spectators, and helpers. Being a Golden Girl has many demands upon the family involved in terms of time, money, and emotional involvement. Still, you will find it a rewarding and enriching experience for all of you.

Time

Family schedules will sometimes have to be adjusted to accommodate their Golden Girls commitments to the organization. This is a team activity, so each member must be present for every rehearsal, performance, etc. Parents are also asked to give their time to work at various fundraising activities and events and, perhaps most importantly, to attend as many of your dancer's performances as possible.

Money

Every effort is made to keep expenses reasonable, but there are considerable costs associated with Golden Girls. In an attempt to ease the financial burden, the Golden Girls Booster Club and parents participate in fundraising to help defray expenses. Each member and their family must support these events by giving their time and talents, and encouraging friends to participate because each team member benefits directly from the raised funds.

Emotional Involvement

Each member will have their triumphs and disappointments as a Golden Girl, and the love and support of their family will be important to them. Celebrate their triumphs- they have worked hard to earn and console them during their disappointments. Remember that learning to deal with frustrations and pressures is part of their maturation process. Your positive attitude will influence your dancer's reaction to their experiences.

Communication

You and your dancer should always address your concerns and suggestions to the Director(s). Many problems arise from simple misunderstandings, and there are still improvements to be made, so communication is the only way to effect a solution.

Sisterhood

All of you are a part of the Golden Girl's family. Golden Girls is also a member of your family. Cherish and protect it- your words and action should reflect our family's positive image. We are a large family, and we must respect each person's individuality while recognizing that we must always consider what is best for the whole team. What might not be a problem for one person could be a nightmare if everyone did it, so we must be willing to "give and take" for the sake of the team. By working together, we will have a wonderful Golden Girl family.

PURPOSE OF GOLDEN GIRLS

A Golden Girl shall provide a spirit-promoting service, be loyal, have high morals and standards, be a good example in and out of school, and develop self-discipline and confidence. They shall also have poise, good posture, and present a good appearance. Being a Golden Girl is an honor. In order to be as “good” as our tradition and history warrants, hard work and discipline are basic components of the program. A Golden Girl’s commitment is to both academics and the Golden Girl Organization. If you are not ready to accept this challenge, then Golden Girls may not be for you.

A TRADITION OF EXCELLENCE

The history of the Golden Girls is a great one. The Golden Girls Dance/ Drill Team was established in 1969 by Mr. J.L. McCullough. The Golden Girls were named after Mr. McCullough’s Alma Mater, the LSU Tigers, and Golden Girls Dance Team. Under the Direction of Ms. Cynthia Gibson, 25 young ladies became the original Golden Girls that year. The team has continued its traditions of excellence through performances, competitions, community service, and the support of other CHS activities. Over the years, numerous young dancers have been a part of the Golden Girls Organization. Today, many second-generation Golden Girls make up the team.

The Golden Girls have also been under the direction of the following: Dotye Standford Barnes(1970-1976), Cynthia Head Thompson (1976-1980), Diane Watson Cain (1980-1984), Debbie Melton (1984-1985), Betty Buchner (1985-1991), Danielle Brasher Rapp (1991-1998), Fayla Chambers Curry (1998-2005), Amanda Bond (2005, 2017), Brittany Rilley (2017-2018), Macy Lopez (2018-Present) and Victoria Woods (2018-Present).

Purpose of the Golden Girls Organization

- To promote an appropriate and good spirit
- To build better relationships between schools during athletic and other school events
- To develop good sportsmanship, self-confidence, and self-discipline
- To promote leadership
- To encourage high morals and standards among its members
- To improve the ability to work as a group in achieving common goals; teamwork
- To represent the school and community in an exemplary manner, serve as a role model for appropriate behavior and citizenship
- To develop and maintain very high standards of precision dance

School Song:

Stand for the Gold and White
Our colors raise
Our Alma Mater’s might
Leads on always
We pledge now joyfully
As years go by
Honor and loyalty
To Con-roe High

School Colors:

Gold and White

School Mascot:

Tiger

Golden Girls Organization Flower:

Yellow Rose

TO BE A GOLDEN GIRL

Being a Golden Girl is often the first opportunity to share a common bond and a close relationship with others. Learning what it means to work very closely with other dancers and sharing in accomplishments and frustrations are all part of the sisterhood of Golden Girls. To be chosen as a Golden Girl is an honor. To remain an active Golden Girl, a member must maintain a passing grade average in each of their courses, maintain a certain level of danceability, keep in good physical shape, and uphold all guidelines established for the Golden Girls Organization.

Being a Golden Girl means being a member of a team, a team that works together, dances together, and is together. The leadership of a team is important, and members often have the opportunity to cultivate and demonstrate leadership abilities.

The Golden Girls Organization is a proud group. Not only do they provide services to their school with the support of the faculty, administration, and other groups on campus, but they also offer a service to the community. Golden Girls are always ready to help when needed. The Golden Girls Organization provides an opportunity for a young dancer to exert initiative, leadership, and creativity. Performing before an audience helps teach dancers to develop self-assurance and poise. The opportunities to grow, learn, and lead that is received through the Golden Girls Organization can ease the transition from adolescence to adulthood.

Pride and dedication to the Conroe High School Golden Girls Organization are required of all dancers who make the team. Participation in this organization is the highlight of the high school years for many dancers. There will be many good times, some glory, and recognition, but a member must conform and make sacrifices. Each team member must understand that membership is a privilege and not a right.

Being selected as a Golden Girl is an outstanding achievement, but it is a commitment that must be taken seriously. A young dancer must have the support and understanding of their parent/guardian(s), and the decision to audition should be thoroughly discussed, and the responsibilities realized from the beginning. There are many long hours required of Golden Girls, both before and after school, some evenings and weekends.

Parent/ guardian(s) commitment involves serving on committees, helping with props, etc. in the Golden Girls Organization. One of the strongest assets to the Golden Girls Organization is family involvement.

FREQUENTLY ASKED QUESTIONS

When is required money due?

Dance gear orders will be placed at the end of the school year, at that time members may pay in full. Camp fees must be paid by the designated due dates set by the directors. Payment plans are available for dance attire orders which will be established and terms agreed upon by the member/parents, director, and Booster Club. Payment plans must be concluded by the first day of school unless prior arrangements have been made with the directors. Any payments extended past this deadline must be on file with the Booster Club for a member to retain performance privileges.

Where does Golden Girls Booster Club money go?

This money supports the Booster Club budget. The budget is presented and voted on by the membership at the first Booster Club meeting for the upcoming school year.

What happens if a member resigns or is dismissed from the team?

The former member is required to return all school owned items and clear her personal account within one week of resignation or dismissal.

What is the difference between Golden Girl General Activity Account and Golden Girls Booster Club account?

The Golden Girl general activity account is controlled by the CISD and CHS business offices. Each organization at Conroe High School has an activity account. Deduction of money from a specific account must be approved by the principal before any expenditure may be made.

Booster Club funds are controlled and operated by the Golden Girls Booster Club. An annual budget is recommended and voted on by the organization. All expenditures are executive board and/or membership approved according to the guidelines outlined in the Golden Girls Booster Club Bylaws.

What if a young dancer cannot afford but deeply desires to participate in the Golden Girls Organization?

A recommendation can be made, along with the recommendation of the administration, to provide financial assistance to any student who qualifies for the reduced or free lunch program. Payment plans are available to assist those with financial need and wish to extend payments beyond the suggested payment dates. Payment plans must be in accordance with the school district/state guidelines for disbursement of fees. The directors will assist in establishing payment plans as needed.

What if a payment by check is insufficient?

If a check is returned insufficient, it will then be the team member's responsibility to incur the bank charges and pay by cash or money order. Receipt of a second insufficient check will require that all future payments be made by cashier's check, cash or money order thereafter.

What if a corporation or individual would like to donate money to the Golden Girls organization?

Funds donated by corporations or individuals must designate the purpose of the donation. If the funds cannot be used as directed, the corporation or individual will be contacted and they may make a decision concerning its use or return.

NONDISCRIMINATION STATEMENT

The Conroe Independent School District does not discriminate on the basis of race, color, national origin, sex, religion, age, gender, disability, or any other basis prohibited by law, in providing educational services, activities, and programs, including CTE programs, and provides equal access to the Boy Scouts, and other designated youth groups as required by law. The following District staff members have been designated to coordinate compliance with these requirements: For concerns regarding discrimination on the basis of sex, including sexual harassment or gender-based harassment, contact the Title IX Coordinator at 3205 W. Davis, Conroe, Texas 77403; Telephone number 936-709-7752. For concerns regarding discrimination on the basis of a disability, contact the Section 504 Coordinator at 3205 W. Davis, Conroe, Texas 77304; Telephone number 936-709-7752. For all other concerns regarding discrimination, see your campus principal.

DECLARACIÓN DE NO DISCRIMINACIÓN

El Distrito Escolar Independiente de Conroe no discrimina en base a raza, color, origen nacional, sexo, religión, edad, género, discapacidad, o cualquier otra base prohibida por ley, para proveer servicios educativos, actividades y programas, incluyendo programas CTE, y proporciona acceso equitativo a los Boy Scouts y otros grupos desinados para jóvenes según es requerido por ley. Los siguientes miembros del personal del distrito han sido designados para coordinar el cumplimiento de estas demandas: Los siguientes miembros del personal del distrito han sido nombrados para coordinar el cumplimiento de estos requisitos: Coordinadora del Título IX, para inquietudes con respect de la discriminacion basada en el sexo, incluyendo el acoso sexual o acoso en base a género: 3205 W. Davis, Conroe, Texas 77304, número de teléfono 936-709-7751; Coordinadora de la Sección 504, para inquietudes con respect de la discriminación por discapacidad: 3205 W. Davis, Conroe, Texas 77304, número de teléfono 936-709-7751.

**HANDBOOK OF THE CONROE HIGH SCHOOL
GOLDEN GIRLS DRILL TEAM**

The following articles must be adhered to by all Conroe High School Golden Girls. It must be understood that as a member of this organization, the student becomes a representative of Conroe High School, and each member must maintain high moral and ethical standards. Since members have elected to audition and were selected for exclusive membership, the group is governed by this handbook and its standards in addition to the district’s requirements for extracurricular participation. Membership on Golden Girls is a privilege and may be terminated at any time for unacceptable standards of conduct in accordance with this handbook. This handbook is meant to be a basic operating instrument and is not intended to cover every operation or disciplinary policy. It should be included in the yearly membership directory along with the Golden Girls Booster Club By-Laws. All Golden Girls and parent/ guardian(s) must follow this handbook as well as the Conroe High School handbook, CISD District policies, and Fine Arts guidelines.

**ARTICLE I (1)
PURPOSE**

A Golden Girl shall provide a spirit-promoting service, be loyal, have high morals and standards, be a good example in and out of school, and develop self-discipline and confidence. They shall also have poise, good posture, and keep in good physical shape. Being a Golden Girl is an honor. To be as “good” as our tradition and history warrants, hard work and discipline are basic components of the program. A Golden Girl’s commitment is to both academics and the Golden Girl Organization.

**ARTICLE II (2)
AUDITION QUALIFICATIONS AND REQUIREMENTS**

Section 1. All forms must be turned in prior to or on the designated due date.

- A. Audition Application Form
- B. CISD Student Physical Form
- C. Must be current on all GGBC payments before the first day of audition clinic.

Section 2. Prospective members shall be entering grades 9 through 12.

Section 3. A prospective member must reside with their parent/ guardian(s) within the Conroe Independent School District or show proof of future CISD residency and must also reside within the Conroe High School attendance zone at the time of auditions. If the candidate does not live within the CHS attendance zone, an approved transfer request form must be on file with CISD and the CHS Administration.

Section 4. Any student new to the district and/ or CHS attendance zone may audition only if enrolled by the day of our Golden Girl audition meeting and must meet all requirements of eligibility. Transfer of membership from any dance team to CHS, including in-district transfers, does not grant team membership.

Section 5. Any returning member who has been placed on suspension during the current performance year will be required to participate in the Hopeful Clinic and formal audition in front of the judges, and must meet or exceed the performance score for prospective members as determined by the judges.

Section 6. Candidates must earn a passing grade (70 or above) in all classes, other than those that are exempted, by the first day of the audition clinic, to be eligible to audition. (See Article VI (6) Section 2, For UIL No Pass No Play Guidelines.)

Section 7. A candidate or their parent/ guardians(s) must attend the mandatory audition meeting. Failure to attend or make prior arrangements with the Director(s) will result in the candidate's inability to audition.

Section 8. All candidates must attend all audition clinic days unless excused by the Director(s) or CHS Administration. If a candidate is to be absent from any audition clinic days, the Director(s) must be contacted prior to the absence(s).

Section 9. Candidates will be expected to perform a specifically required routine at auditions. The performance of the candidates shall be evaluated by a panel of three (3) or more certified and impartial dance team judges. The selection of members will be based on the sum of the average score of all three (3) judges during a closed audition session.

ARTICLE III (3) AUDITION CLINICS

Section 1. The candidates must attend all scheduled audition clinic days.

Section 2. The audition clinic will be held after school for four (4) – five (5) days. Each candidate will learn one or more of the following: warm-up techniques, a specific audition routine, split routine, and kick routine during the clinic.

Section 3. All candidates should wear all black attire and dance shoes or other specific audition attire decided by the Director(s). Leotards/ practice attire shall also conform to school dress code regulations (i.e., no bare mid-drift styles allowed). Hair should be secured back away from the face, worn preferably in a ponytail.

Section 4. Gum, large jewelry, canned drinks, and food are not allowed in the audition clinic. Candidates can bring a water jug and a towel.

Section 5. If absent from the clinic, the Director(s) must be contacted prior to the absence.

Section 6. All candidates must attend school half-day (4 class periods) in order to be eligible to participate in the audition clinic that day. Candidates must attend half-day (4 class periods) on the day of the final audition if the audition date falls on a regular school day.

ARTICLE IV (4) AUDITIONS

Section 1. After attending the mandatory audition meeting, audition clinic, the candidate may participate in the audition.

Section 2. Auditions will be held on a date designated by the Director(s).

Section 3. Each candidate must wear the required audition outfit stated in the audition packet set by the Director(s).

Section 4. Each candidate will be known by an identification number that will be worn during the audition.

Section 5. Each candidate will perform one or more of the following: a specific audition routine, split routine, or kick routine in groups of three (3) or more.

Section 6. Auditions are closed to spectators. Those eligible for attendance include the Director(s), judges, tabulator, helper(s) designated by the Director(s) and CHS Administrator(s).

Section 7. The audition process, in accordance and in compliance with the audition guidelines established by the Texas Education Agency and UIL Side-By-Side, will consider the following:

- A. Each candidate will be scored on a point scale specific to the audition with membership selected using a natural break method.
- B. Example Audition Score Sheets: will be provided in the audition packet.
- C. Callbacks: If necessary, the judges may, with the approval of the CHS Administrator(s) in charge of the auditions, view selected candidates again. Candidates who are part of the designated call back group(s) will be reevaluated and receive a new score for their call back performance. The new call back performance score will be the only score evaluated for membership.
- D. The judge's scores are final.

Section 8. The number of selected members will be based upon the number of candidates auditioning and their final score variations in conjunction with a natural break method of scoring.

Section 9. A candidate who is not selected for membership may elect to view their individual judge's audition score sheets following the audition. An appointment must be made with the Director(s) and the CHS Administrator(s) in charge of the audition session. The score sheets may be viewed in and not removed from the CHS Administrator(s)/ Director(s) offices. The statute of limitations concerning viewing is 10 working days following the audition session. The candidate may not make a copy or photograph the

score sheet. The candidate may hand copy their individual information from the score sheet.

Section 10. Audition records are kept for one (1) year and will be discarded at the beginning of the audition process of the following year.

ARTICLE V (5) MEMBERSHIP REQUIREMENTS

Section 1. The term of membership shall be officially recognized at the time immediately following the auditions.

Section 2. New team members must register for the designated Golden Girls “Drill Dance or Drill Team” class period for the fall and spring semester of their membership years.

Section 3. Members must abide by general conduct and discipline guidelines. (See Article XV)

Section 4. Every member must be present for all Golden Girl events, practice, games, camps, pep rallies, competitions, etc. (See Article VII (7) section 1., for the list of excused absences.)

Section 5. Before school, after school, summer practice sessions, and all events are required. Time specifications for these will be established as camp dates, and other school schedules become available to the Directors(s). Summer practice for all members is mandatory upon notification of these dates and times.

- A. Members will be placed as an understudy for the first pep rally and football game if they have an unexcused absence for one (1) and not more than two (2) summer practices.
- B. Members will be placed as an understudy for the first two (2) pep rallies and football games if they have unexcused absences for three (3) or more summer practices.

Section 6. Members may not leave any function for any reason other than personal/ family illness, or accident, death in the family, family military event, inclement weather, or religious events. If a member needs to leave, they may leave with a family member or a designated adult only, and the Director(s) must be contacted prior to departure. If the student leaves, a travel release form must be submitted to the Director(s), which states that the student is leaving with a parent/ guardian(s), or a designated adult, what the reason is for departure and that the Director(s) and CISD are released of all responsibility for that student.

Section 7. Members audition for every performance unless ill or injured. Members must be able to demonstrate competent memory of the specific dance as well as be able to perform the dance skills required of that routine in order to earn a dance position in that routine. Members who do not receive a dance position in a specific routine shall assume the role of an understudy for that routine.

Section 8. Members who are unable to audition for a performance must notify the Director(s) for approval. Failure to audition for a specific routine will automatically result in a member's inability to perform that specific routine, and they will only be allowed to serve as a practice session understudy for that routine.

Section 9. Any member who is an understudy will still be required to participate in all practices, performances, and activities of the organizations.

Section 10. Members will purchase their pep rally uniform, practice clothing, and other necessary clothing as required. All personal obligations for uniform orders must be met by the first day of school unless prior arrangements have been made with the Director(s). Monies paid are not refundable.

ARTICLE VI (6) GRADES AND GRADING POLICY

Golden Girl members do receive graduation credit for the required Golden Girl classes:
"Drill Team"- Physical Education or elective credit per semester
"Drill Dance"- Fine Art or elective credit per semester

Section 1. The Golden Girls class grades are made up of:

- A. Possible daily individual evaluations at the end of each grading period based on class participation, rehearsal attire, conduct, cooperation, attitude.
- B. Possible written tests over the material in the handbook or dance routines.
- C. Possible written or dance final at the end of each semester.

Section 2. A student who receives, at the end of any grading period (after the first six weeks of the school year), a grade below 70 in any class (other than an identified class eligible for exemption) or a student with disabilities who fails to meet the standards in the Individual Education Plan (IEP) may not participate in extracurricular activities for three school weeks. An ineligible student may practice or rehearse, however. The student regains eligibility after the seven calendar day waiting period has ended following a grading period or the three school week evaluation period when the principal and teachers determine that he or she has earned a passing grade (70 or above) in all classes, other than those that are exempted. All schools must check grades for all participants at the end of the first six weeks of the school year. From that point, grades are checked at the end of the grading period whether it is six, nine, or twelve weeks in length. Students who pass remain eligible until the end of the next grading period. All activity coaches and directors are responsible for obtaining official grade reports from the individual the principal designates as the keeper of official grades before the student represents the school. This provision applies to all grading periods. It also applies to all three-school week evaluation periods for ineligible students. (TEA & UIL Side-By-Side "No Pass No Play").

Section 3. A student with an “Incomplete” grade is ineligible at the end of the seven day grace period unless the “Incomplete” was replaced with a passing grade prior to the end of the seven day grace period. Students with an “Incomplete” grade either within or beyond the end of the seven day grace period may regain eligibility if the work is made up in accordance with district policy in regard to time allowed for make-up work and the conditions under which make-up work are allowed. (TEA & UIL Side-By-Side “No Pass No Play”).

Section 4. The second occurrence of academic ineligibility, at any time during the current membership year, will result in dismissal from the organization.

Section 5. After a failing grade has been recorded, the situation in which a student’s grade may be changed to passing and eligibility restored is only as follows:

- A. A mechanical error occurred in averaging or recording the original grade.
- B. The teacher’s grading procedure violated either local policy, state law, or Commissioner of Education rule, and the student would receive a passing grade if the correct procedure had been followed.

Section 6. Extra credit work or work (including re-test) turned in after the grading period or evaluation has ended may not be considered when determining a student’s eligibility for extracurricular activities except in the case of an “Incomplete” grade discussed in Section 3 above.

ARTICLE VII (7) ATTENDANCE

Section 1. Absence from any scheduled Golden Girl activity, event, or practices will be considered unexcused except for the circumstances listed below, which comply with the CISD and State of Texas guidelines. Any other reason(s) for an unexcused absence will also be at the discretion of the Directors(s).

- A. Personal/ family illness or accident
- B. Death in the family
- C. Special U.I.L sanctioned or school field trip activities with advance approval from the Directors(s)
- D. Inclement weather
- E. Religious events

Section 2. In the event of an absence, the member must:

- A. Prior to practice: Inform the Director(s) and Military Officers of the absence and the reason on the day before the absence is to occur.
- B. Day of practice: Contact Military Officer and Director(s) by 6:30 a.m.
- C. Provide a doctor’s note upon return if applicable.

Section 3. Failure to comply with absence policies or falsifying reasons for absences may result in probation, suspension, or dismissal.

Section 4. Members must attend school half-day (4 class periods) in order to maintain eligibility for participation in organizational activity, performance, and audition on that day.

Section 5. After auditions during football season and contest season, a second excused, or unexcused absence from any practice (before, during or after school) for any reason may result in replacement/ removal of the applicable performance(s).

Section 6. During football season, any member who misses or is late to Band Practice will be subjected to replacement/ removal in the scheduled performance(s) for that week.

Section 7. Football playoff games are considered required performances. Members and their families should plan for the possibility of playoff games normally held in November and December.

Section 8. During contest season, any member who misses practice three (3) times within two (2) weeks will be subject to replacement/ removal in any or all contest performances.

Section 9. Any unexcused absences from practice, performance, and events can result in probation, suspension, or dismissal.

Section 10. In the event of an absence, the member is responsible for obtaining any information that was given on the day of absence.

ARTICLE VIII (8) PRACTICE SESSIONS

Section 1. Before school, after school and summer practice sessions will be required. Time specification will be established as camp dates, school, athletic, and contest schedules become available. All practices are mandatory for all members. (See Article VII (7) regarding attendance).

Section 2. Saturday and extra practices maybe held throughout the year. Members will be notified at least one (1) week in advance.

Section 3. Limitations on practice, rehearsal, and student participation in extracurricular activities during the school week shall be as follows: For each extracurricular activity, a school district must limit students to a maximum of eight hours of practice and rehearsal outside the school day per school week. (TEA & UIL Side-by-Side)

Section 4. Members must arrive on time to practice sessions, wear designated practice attire, and stay until dismissed by the Director(s).

Section 5. If dance attire does not adhere to the Conroe High School Handbook, a cover-up must be worn any time the student is in public on campus.

Section 6. Gum, food, canned drinks, and jewelry are not allowed in practice sessions.

Section 7. All tutorials, make-up tests, etc. should be scheduled during lunch, on designated days after school, or before class. Tutorials and make-up work during practice session times must be pre-approved by the Director(s), and an email or note from the teacher must be provided following the tutorial session or will be considered unexcused.

Section 8. In the event of inability to practice/ perform:

- A. If the member is absent from practice and suffering from an illness, they must contact their Military Officer and the Director(s) prior to the absence(s) and upon return to practice should submit a doctor's note (if applicable) and/ or a written note from the parent/ guardian.
- B. Any member suffering from injury will be excused from workouts/ performances upon receipt of a note from the school trainer or by personal physician. The injured member is expected to dress out and complete rehabilitation exercises until professionally released. A statement from the school trainer or physician will be required for reinstatement.
- C. Any member who is academically ineligible and placed on academic probation will still be required to dress in appropriate practice attire during the designated practice and class period. They shall assume all responsibilities related to practice and class time practices but may not participate in any performance activities during that time period.

ARTICLE IX (9) UNIFORMS AND EQUIPMENT

Section 1. Golden Girl members will be supplied with the field performance uniform by the Conroe Independent School District.

Section 2. Golden Girl members will be supplied with the yearly contest uniforms and accessories by the Golden Girl Booster Club. Contest uniform pieces are the property of the Golden Girls Booster Club. Personal uniform pieces will be supplied by the team members as the Director(s) deem necessary. In some cases, new pieces may need to be purchased by the members for contest uniforms.

Section 3. Golden Girl members are responsible for purchasing the practice and other necessary clothing and accessories as required. All personal items should be labeled with the member's name.

Section 4. Members must appear at activities with proper and designated uniforms and must wear all parts of designated uniforms within the public.

Section 5. Rehearsal attire/ uniforms are to be clean, in good condition, and fit properly before each practice and performance and must conform to standards set by the Director(s).

Section 6. Uniforms must not be worn in public places other than a specified performance area or “out of school” approved activities.

Section 7. All designated Golden Girl uniforms, letter jackets, etc., are to be worn by Golden Girl members only.

Section 8. Uniform Cleaning Policy:

- A. Golden Girls are responsible for any stains, tears, or other damages to the uniform while in their care. Golden Girls are to keep the uniform clean and in its issued condition.
- B. All alterations must be approved by the Director(s) ahead of time. Alterations must be done professionally and must be professionally removed to the original condition before returning the uniform to the Director(s) at the designated due date.
- C. Any individual misusing or abusing, including not properly cleaning, their uniform will lose the privilege to wear it.
- D. All field uniforms must be professionally dry cleaned prior to returning to the Director(s) at the end of the season. Keep the uniform on the hangers and covered by the plastic bag from the cleaners. If it is not returned dry cleaned, the individual will be fined \$15 for the Costume Committee to have it professionally dry cleaned.
- E. Any damages and unapproved alterations are subject to a fine determined by the price of the uniform to clean or replace it. Any uniform not returned by the due date will also be subject to a replacement fee for a new uniform.
- F. Field uniform prices are as follows:
 - a. Shell (Top)- \$100
 - b. Jacket- \$85
 - c. Skirt- \$50
 - d. Belt- \$40
 - e. Gauntlet- \$30

ARTICLE X (10) PERFORMANCES

Section 1. Required Performances:

- A. Summer Camp Performances
- B. 10-16 Football Games (this includes possible scrimmages and all playoff games)
- C. 4-6 Basketball Games
- D. 2-4 Competitions
- E. Special Performances (i.e., Community Parades, Spring Show, Other Community Event, etc.)

Section 2. Non-Required Performances: All non-required performances are optional, and any expenses incurred are the responsibility of the individual member.

- A. Solo
- B. Duet
- C. Ensemble

Section 3. Performance Rules:

- A. Members will meet at a designated place and a designated time for all performances.
- B. Members will enter and leave an event together as one group.
- C. Members will remain in the designated seating area at all times unless permitted to leave by the Director(s) or Military Officer(s) in charge.
- D. Members will sit as one group. There will be no visitors beside/ within the organization.
- E. Gum chewing or the consumption of food is not allowed in the stands or when in uniform.
- F. Member(s) that placed 10th overall or higher with their solo at a competition attended while representing Golden Girls, will be able to perform their winning solo in that year's Spring Show.
- G. Colonel(s) will be able to perform a solo of their choice at Spring Show.
- H. Members must follow the required set team appearance for all performances.

Section 4. Performance/ Contest Philosophy: We do not compete against other teams, but against our own standards. We strive to be the best we can be. By seeing other strong teams, we can improve within ourselves. We compete to gain experience. PREPARATION PRIORITIES ARE: TEAM FIRST, OFFICERS SECOND, GIGI ELITES THIRD, SOLO-ENSEMBLES FOURTH. Competitions are chosen according to several factors: time element, organization of the contest, the awards system, professionalism, cost, travel, etc. Due to the differences between competitions, we must realize that everything is dependent upon the performance we give before the audience/ judges at that particular facility/ competition. We do not compare scores or awards between contests. The only thing we can compare is our performance at each contest and no matter what... WE SUPPORT OTHER TEAMS!

**ARTICLE XI (11)
TRANSPORTATION**

Section 1. When possible, district bus transportation will be provided for all activities the Golden Girls attend as a team.

Section 2. When district transportation is provided, all members are required to ride to and from activities as a group. Only in the case of extenuation circumstances, approved by the Director(s), will a student be released from district transportation. In these cases, a parental permission slip must be submitted to the Director(s) at least 2 hours prior to the scheduled event. Members will be released only to their parents or a designated adult.

Section 3. If a member is to be released to their parent or designated adult, departure may not occur until all performance events have been concluded unless extenuating/ emergency circumstances occur. The Director(s) must be contacted prior to departure. Departure should not be delayed past the team's departure time.

Section 4. Members will conduct themselves appropriately and abide by all bus transportation regulations, school rules, and Golden Girls Organization guidelines.

**ARTICLE XII (12)
ACTIVITIES, TRIPS, AND SPECIAL EVENTS**

Section 1. All organizational related projects and activities must be under the direction and approved by the Director(s) and have the permission of CHS Administration.

Section 2. The Principal and CISD Administration must approve all scheduled overnight trips. Team travel and out-of-state trips do not necessarily have to be scheduled each year or every other year.

Section 3. Should the Golden Girls Organization be invited to participate in a special event, or attend an out-of-town contest, the expenses must be covered by each team member. This expense may be off-set through fundraising efforts. The Golden Girls Booster Club may help defray the cost if funds allow.

Section 4. All members are required to participate in all special events designated by the Director(s).

Section 5. Individual performance invitations issued at camp (i.e., College Bowl Game performances, Macy's Thanksgiving Day Parade invitations, etc.) are not required activities and may or may not be attended by the Director(s). These individual performance invitations are left to the discretion of the member's parent/ guardian(s). Funding for these performances is entirely personal. Fundraising monies for the Activity Account and Golden Girls Booster Club Budget may not be used to defray the cost for these activities.

**ARTICLE XIII (13)
FINANCES AND FUNDRAISING**

Section 1. School Operating Account: Golden Girls Activity Account is a school account for the general operation of the team, such as transportation, instructional supplies, service and repair of equipment, and general purchases necessary for the organization to function. Additional money is made available to this account through money earned from in-school fundraising lead by the Director(s). It does not involve the Golden Girls Booster Club participation.

Section 2. Golden Girls Booster Club Account: The Golden Girls Booster Club is a non-profit organization whose sole goal is to support the Golden Girls. As parent/ guardian(s) become more familiar with the organization and attend meetings, the parent members will make decisions as to the use of the monies.

A. General Operation Account: This account is used for the normal operations of the Golden Girls Booster Club.

- B. Line of Gold Scholarship Account: This account is used for the scholarship(s) given to current Senior Golden Girl Members who are eligible. The GGBC is solely responsible for the fundraising for the Line of Gold Scholarship.

Section 3. All financial obligations for clothing must be concluded by the first day of school unless prior arrangements have been made with the Director(s). The payment schedule will be set for each year, with deposits due as scheduled. Camp fees will be due by the first day of camp of each year.

Section 4. All members and their parents are highly encouraged to participate in the Golden Girls Booster Club fundraisers as funds raised through these events directly benefit each member. A required minimum number of fundraisers will be established at the Golden Girls Booster Club's annual budget session. The number of fundraisers may vary year to year.

Section 5. Activity Account:

- A. Each member is highly encouraged to participate and raise profits through team fundraisers as designated by the Director(s). This is to cover miscellaneous Drill Team expenses each school year, such as costumes, poms, etc., that the district and the Golden Girls Booster Club are not budgeted to provide.
- B. A dance class fee, with the amount set by the Director(s), will be required each school year. This dance class fee is to be paid through fees and fines.

Section 6. If a member resigns, is dismissed, or graduates prior to utilization of all funds raised through designated individual/ school fundraising/ booster club activities, they will forfeit the profit money, and it will become a part of the Golden Girls Activity Account/ Golden Girls Booster Club Account for the use for the team. Individual refunds from fundraising profits will not be made.

Section 7. Turing in Money:

- A. All money will be turned into the Director(s) before practice has begun on the designated deposit day.
- B. Only money in a sealed envelope with the member's name, and the amount enclosed will be accepted.
- C. Checks should be made out to Golden Girls Booster Club unless otherwise designated. Each check should have the member's name and reason for payment written on it.
- D. The Golden Girls Organization will not assume responsibility for unattended money.
- E. Returned checks will be handled as follows:
1. All incurred bank charges will be the team member's responsibility
 2. Only a cashier's check, cash, or money order will be accepted for future payments after the receipt of two returned checks.
 3. If it is a fundraising event, the member is responsible for collecting funds due or the amount due will be deducted from their personal profits.

Section 8. Insufficient Funds: If a personal check is returned insufficient, it will be the team member's responsibility to incur the bank charges and pay by cashier's check or money order. Receipt of a second insufficient check will require after that that all payment be made by cashier's check, money order, or cash.

**ARTICLE XIV (14)
PROPER DIGITAL CITIZENSHIP**

Section 1. Respect Themselves

- A. A member will show respect for themselves through their actions online.
- B. A member will select online names that are appropriate.
- C. A member will consider the information and images they post online.
- D. A member will not post personal information about his /her life or relationships that could be deemed inappropriate.
- E. A member will not post, repost, or "like" content that may include profanity, drugs, alcohol, or that is derogatory and/ or sexual.

Section 2. Protect Themselves

- A. A member will ensure that the information he/ she posts online will not put him/ her at risk.
- B. A member will not publish their personal details, contact, or a schedule of his/ her activities.
- C. A member will report any inappropriate behavior directed at them.
- D. A member will protect passwords, accounts, and resources.

Section 3. Respect Others

- A. A member will show respect to others online.
- B. A member will not use electronic mediums to bully or harass other people.
- C. A member will not respond to any negative or inappropriate messages.
- D. A member will be respectful, credible, and truthful.

Section 4. Protect Others

- A. A member will protect others by reporting abuse and not forwarding inappropriate material or communications.
- B. A member will be an advocate for his/ her teammates and realize that the defamation of others is illegal.

Section 5. Honoring the Uniform

- A. A member will ensure that all images of the Golden Girl practice wear/ uniforms are suitable and reflect the team in a positive light.
- B. Uniforms/ practice attire are to be worn properly at all times in all digital posts. (buttoned, zipped, hooked, etc.)
- C. Posting of non-team members in the team uniforms is not permitted.

Section 6. Protecting the School

- A. A member will demonstrate compliance with all school policies and will positively support his/ her school leadership, including faculty, staff, and CHS Administration.

Section 7. Protecting the Team

- A. A member understands that everything he/ she posts is a reflection of the team.
- B. Content he/ she posts will be positive and support the goals of the team.
- C. A member will not use digital media to express his/ her negative emotions.
- D. A member will not post anything that could hurt or jeopardize the reputation of the team.
- E. A member will follow all Golden Girl social media platforms with all of his/ her digital accounts.

**ARTICLE XV (15)
GENERAL CONDUCT**

Section 1. Specific standards are necessary for the integrity and reputation of any organization. Each member should be a leader within the school and should set a good example at all times. Members are expected to have and maintain a character above reproach. Personal appearance, habits, and actions of which there can be no criticism are required as each Golden Girl represents Conroe High School before the public and the school at all times. A Golden Girl will be held accountable for their behavior while they are participating. They are to be a responsible member through the summer months, the weekends, weekdays, and any vacation time. The Director(s) do not, will not, and have not tolerated inappropriate behavior from any member.

Section 2. Golden Girls must display appropriate behavior both in and out of school. At the discretion of the Director(s) and CHS Administrator(s), suspension or dismissal may result for the following reasons:

- A. Failure to follow school rules and policies
- B. Smoking/Vaping
- C. Use of alcohol and/ or illegal drugs
- D. Improper language and obscenities
- E. Poor sportsmanship
- F. Improper conduct/ attitude

- G. Lack of respect towards Director(s), team members, faculty, school personnel, or school property
- H. Inappropriate social media posting and/or sharing
- I. Stealing
- J. Chronic misconduct
- K. Chronic absences
- L. Hazing
- M. Forging of notes/ passes
- N. Cheating
- O. Assignment to ISS, DEAP, and/ or JJAEP

Section 3. CISD rules will be strictly applied whenever Golden Girls are officially representing CHS, attending school-sponsored activities, or while on a school-sponsored trip. Each member must be aware that their conduct off-campus reflects on the team image and that any Golden Girl who is guilty of engaging in any illegal activity will be subject to suspension or dismissal at the discretion of the Director(s) and CHS Administration.

Section 4. If an incident occurs while on a team trip, during a competition or exhibition, a member should expect disciplinary action from the school as well as the Golden Girls Organization.

Section 5. If a member is involved in any illegal activity outside of CHS, CISD jurisdiction, or Golden Girls activities, which results in misdemeanor or felony disciplinary action by local, state, or federal authorities, the member may be subject to suspension or dismissal at the discretion of the Director(s) as conferred with CHS Administration.

ARTICLE XVI (16)

PROBATION, SUSPENSION, DISMISSAL, RESIGNATION, AND APPEAL PROCESS

Section 1. Probation

- A. Probation is defined as a period designated in which the member is eliminated from the next eligible performance. The member will continue to participate in practice sessions and wear specified practice attire. The Director(s) will notify the parent/ guardian(s) when their Golden Girl is placed on probation, along with a probation letter. If the reason for probation is not corrected within the allotted time frame, the member is subject to suspension or dismissal.
- B. Reasons for Probation:
 - 1. **ACADEMIC PROBATION-** A student who receives, at the end of any grading period (after the first six weeks of the school year), a grade below 70 in any class (other than an identified class eligible for exemption) or a student with disabilities who fails to meet the standards in the Individual Education Plan (IEP) may not participate in extracurricular activities for three school weeks. An ineligible student may practice or rehearse, however. The student regains eligibility after the

seven calendar day waiting period has ended following a grading period or the three school week evaluation period when the principal and teachers determine that he or she has earned a passing grade (70 or above) in all classes, other than those that are exempted. All schools must check grades for all participants at the end of the first six weeks of the school year. From that point, grades are checked at the end of the grading period whether it is six, nine, or twelve weeks in length. Students who pass remain eligible until the end of the next grading period. All activity coaches and directors are responsible for obtaining official grade reports from the individual the principal designates as the keeper of official grades before the student represents the school. This provision applies to all grading periods. It also applies to all three-school week evaluation periods for ineligible students. (TEA & UIL Side-By-Side “No Pass No Play”).

2. DEMERIT PROBATION- Accumulation of 5 permanent demerits will result in performance probation.
3. DISCIPLINARY PROBATION- First receipt of a serious conduct issue or two (2) ASD’s-one-week probation with teacher evaluation required at the end of two (2) weeks. Member(s) will still be permitted to travel with the team.

Section 2. Suspension

- A. Suspension eliminates the member from participation at the next two (2) eligible performances. The member will continue to participate in practice sessions and wear specified practice attire. The Director(s) will notify the parent/ guardian(s) when their Golden Girl is placed on suspension, along with a probation letter. If the suspended member attends a designated team activity, they are not allowed to wear any part of the Golden Girls uniform to school or events during the period of suspension.
- B. Reasons for Suspension:
 1. ACADEMIC SUSPENSION- A grade average below “70” in any class following the grade report check after being placed on Academic Probation based on Texas “No Pass, No Play” policy in effect. A member on Academic Suspension may not participate in before or after school practice sessions.
 2. DEMERIT SUSPENSION- Accumulation of ten (10) permanent demerits will result in a two (2) performance suspension; the accumulation of fifteen (15) demerits will result in a three (3) performance suspension.
 3. DISCIPLINARY SUSPENSION
 - a) The second occurrence of Saturday School Assignment
 - b) Failure to comply with absence policies- suspension period to be conferred with CHS Administration
 - c) Failure to comply with or complete probationary contract guidelines.
 - d) Second receipt of serious conduct issue- six (6) weeks suspension.

- e) Inappropriate Behavior- suspension period to be conferred with CHS Administration.

Section 3. Dismissal

- A. Dismissal involves the loss of membership from the Golden Girls Organization. A conference will be held with the parents, Director(s) and CHS Administrations to discuss dismissal reason(s). The Director(s) will then notify the parent/ guardian(s) when their Golden Girl is dismissed from the Golden Girl Organization, along with a dismissal letter. All uniforms, equipment, and other property of the organization must be turned in, and all financial obligations cleared within one (1) week of dismissal. Once a member has been dismissed, they lose all privileges of the Golden Girl Organization.
- B. In all cases involving dismissal, the Director(s) will confer with the CHS Administration.
- C. Reasons for Dismissal:
 - 1. See Article XV (15)
 - 2. A second time that the member is suspended from Golden Girls organization for any reason. The suspension does not have to occur consecutively.
 - 3. Failure to meet the necessary requirements to be removed from suspension.
 - 4. Failure to comply with district absence policies
 - 5. The second occurrence of academic ineligibility, at any time during the current membership year.
 - 6. Receipt of 16 permanent demerits
 - 7. Third receipt of serious conduct issue.
 - 8. Assignment to ISS (In-School Suspension)
 - 9. Second assignment to ASD (After School Detention)
 - 10. Suspension from school/ assignment to AEP (Alternative Education Program)

Section 4. Resignation

- A. Resignation shall be defined as a choice made by the individual member that they no longer desire to participate in the Golden Girls Organization.
- B. Resignation procedures involve a conference with the Director(s), and a resignation letter signed and dated by resigning member and their parent/ guardian(s). All uniforms, equipment, and other property of the organization must be turned in, and all financial obligations cleared within one (1) week of resignation. Once a member has resigned, they lose all privileges of the Golden Girl Organization.

Section 5. In the event of dismissal or resignation during mid-semester, the student will be assigned to a Physical Education class or another eligible class in place of the Golden Girl class. The student can also be assigned to an alternate dance class to receive a P.E. or fine arts credit.

Section 6. Once dismissal or resignation from the Golden Girl Organization has occurred, reinstatement will not be allowed during the current team year. An audition may occur for the next performance year.

Section 7. Appeal Process

- A. The order which a team member should follow concerning appealing a discipline decision should be as follows:
1. Handbook
 2. Director(s)
 3. CHS Administration
 4. The CHS Administration will advise procedures according to district policy
- B. Time limitations involving the appeal of the decision shall be followed according to “School Board Policy” following a discipline decision.

**ARTICLE XVII (17)
DISCIPLINARY SYSTEM**

Section 1. Demerits may be given to all members of the Golden Girls Organization as circumstances arise at the discretion of the Director(s) for the reasons outlined in this Article and Articles 14, 15, and 16. Demerits may be given to all members by Director(s) and Military Officers at any rehearsal, practice, or function. The demerit value is indicated in each category listing of demerit assignments. The Director(s) will notify the parent/ guardian(s) within a week of their Golden Girl receiving the demerit. Failure to acknowledge a demerit does not excuse the Golden Girl from receiving that demerit.

Section 2. Members have a week from the date they received the demerit to work it off. If it is not worked off within that week, the demerit will become permanent. Working off demerits consist of conditioning, kick technique, and dance technique. Only three (3) work off demerits will be allowed per member. If all three (3) work off demerits are applied, then the following demerit(s) will all be considered permanent.

Section 3. A total of five (5) permanent demerits will place a member on DEMERIT PROBATION for one (1) week. A total of ten (10) permanent demerits will place a member on DEMERIT SUSPENSION for two (2) weeks. A total of fifteen (15) permanent demerits will place a member on DEMERIT SUSPENSION for three (3) weeks. Receipt of the sixteenth (16th) permanent demerits will result in DISMISSAL.

Section 4. Demerits given regarding attendance to practice, performances, or scheduled activities:

- A. Not contacting assigned Military Officer or Director(s) to report absence prior to any rehearsal, performance, work session, or meeting. (1)

- B. Being tardy to a rehearsal, workshop session, or meeting. (1)
- C. Not dressed appropriately for the events and practices or incomplete uniform. (1)
- D. Leaving practice (1), performance (3), or activity area (3) early without permission from Director(s)
- E. Unexcused absence from any required activity (3), or performance (5).

Section 5. Demerits given regarding rehearsal sessions/ performance activities:

- A. Chewing gum (1)
- B. Leaving rehearsal (1) or any function (3) early without the Director(s) prior approval.
- C. Wearing unapproved jewelry (large earrings, necklaces, etc.) with attire. (1- and removal of items)
- D. Wearing colored nail polish with performance uniform or costumes when gloves/ shoes are not being worn for the performance. (1- and removal of polish)

Section 6. Demerits given regarding uniforms and/ or equipment:

- A. Not being in complete uniform, having a soiled uniform, or a uniform in poor condition upon inspection. (1)
- B. Eating food, chewing gum, or drinking beverages while wearing a performance uniform without permission. (1)
- C. Losing or leaving equipment, clothing parts, uniform parts, or props/ poms during rehearsal or at other events. (1- replacement expense of any lost items will become the monetary responsibility of the member as well.)
- D. Failure to bring the required equipment, props/ pom to specified practice/ events. (1)
- E. Failure to label personal equipment/ attire as required. (1)
- F. Missing parts of performance uniform. (1)
- G. Not dressed properly for practice (1)
- H. Wearing any part of the Golden Girls performance uniform(s), anywhere other than a designated Golden Girls activity. (3)

Section 7. Demerits given regarding insubordination:

- A. Showing disrespect towards other team members, the Director(s), school personnel, or school facilities. (3)
- B. Talking during rehearsal after one specific warning (1)
- C. Unnecessary talking from the time the team leaves the stands for performance to the time of return (1)
- D. Using obscenities at any time (3)
- E. Display of poor sportsmanship (3)
- F. Public display of affection with boyfriend at school, in public, and/ or in uniform (3)
- G. Unladylike, poor, or dangerous conduct. (3)
- H. Not participating in spirit yells or spirit activities at camp, pep rallies, and games. (1)
- I. Disobeying a Military Officer's command (1), Director(s) command (3)
- J. Failure to turn in required specified items on time (1)

Section 8. Demerits given regarding general conduct (may be issued at the Director(s) discretion for inappropriate behavior outside of team/ school activities which negatively affect the reputation of the team), failure to follow school rules and policies in accordance with, but not limited to, the following major infractions:

- A. Stealing (5 and as policy dictates)
- B. Hazing (5 and as policy dictates)
- C. Forging of notes/ passes (5 and as policy dictates)
- D. Cheating (5 and as policy dictates)
- E. Fighting. Physical harm inflicted (5 and as policy dictates)

ARTICLE XVIII (18) LEADERSHIP

Section 1. The Military Officer(s) of this organization shall consist of any combination of the following ranks: Colonel(s), Lieutenant Colonel(s), Lieutenant(s).

Section 2. Military Officer(s):

- A. Can be any member of the Golden Girls Organization who has a minimum 3.0 cumulative grade point average at the time of auditions, who has been a member of Golden Girls for a minimum of one year, and must be a member the year preceding their audition. Is of the freshmen, sophomore, or junior classification at the time of auditions.
- B. Must not have been on SUSPENSION for demerits or disciplinary reasons during the year in which they audition.
- C. Must not hold a job that might interfere with the duties of a Military Officer.
- D. Must be in “good standing,” including but not limited to their financial commitment.

Section 3. Manner of selection for Military Officer(s):

- A. Military Officer(s) will be selected by a panel of three (3) or more certified and impartial dance team judges and team vote.
- B. All Military Officer candidates must compete one solo (at least once) during competition season to be eligible to audition for a Military Officer position. (Candidates will be responsible for the solo competition entry fee.)
- C. The Director(s) will conduct an interview with each candidate.
- D. During auditions each candidate will be scored accruing to the following categories:
 - 1. Judge’s interview
 - 2. Military Officer Binder
 - 3. Group dance

- E. Team Vote- each veteran/ returning team member of the upcoming performance year, has a single vote in the selection of the Military Officer(s). These votes will be tallied, and each candidate will be ranked according to the votes received. The final tally will be added to the total score from the judges. The team will vote based on the following:
 - 1. Team speech.
 - 2. Teaching team across the floor combination.
- F. The candidates that score the top scores (consisting of judges interview, notebook, group dance, and team vote) will be named the Military Officer(s).

Section 4. Military Officer Duties:

- A. Work with the Director(s) to decide on performances.
- B. Meet with the Director(s) regularly to discuss the development and progress of the team.
- C. Maintain a good working relationship with the Director(s), and other team members.
- D. Set an example for other team members by maintaining a positive and cooperative attitude, by promoting school spirit and team unity, and by remaining calm and flexible in time of crisis.
- E. Attend Military Officer camp and team camp as scheduled by the Director(s).
- F. Military Officer(s) are required to attend any other camps/ workshops designated by the Director(s)
- G. Military Officer(s) are required to pay their expenses for Military Officer camp/ workshop.
- H. Represent the organizations in any function of the school or community.
- I. Shall hold inspections, check for attendance, tardiness, demerits, for their squad (if applicable).
- J. Responsible for teaching under the supervision of the Director(s)
- K. Responsible for stretching/ warming-up the team each day.
- L. Responsible for keeping an up-to-date record of each squad member's demerits and reporting the total to the Director(s) each week (if applicable).
- M. Provide individual help to each member in their squad in learning and perfecting dances if needed (if applicable).
- N. Will arrive 10 minutes before any function and stay 10 minutes after any function or until the Director(s) dismiss the Military Officer(s).
- O. Responsible for keeping a notebook containing telephone numbers, schedules, rules, etc.
- P. Responsible for maintaining high standards and overseeing their squad (if applicable) at all times.

Section 5. Colonel(s)

- A. The Colonel(s) is the first Military Officer of the Golden Girls, and selection is determined by the past performance of responsibilities, academic record, dance ability, the consideration of the returning members, and the Director(s) along with the judge's recommendations.
- B. The Colonel(s) is in charge at all times and reports directly to the Director(s). The Colonel(s) will be in charge in the event the Director(s) is not available.
- C. The Colonel(s) is responsible, along with the Director(s), for the choreography and teaching of the material. Other Military Officer(s) will be appointed to aid the Colonel(s) with the approval of the Director(s).
- D. The Colonel(s) must work closely with the other Military Officer(s), line members, and Director(s). It is their responsibility to set an excellent example for the team members to follow.
- E. The Director(s) may remove the Colonel(s) from their position if they do not uphold the responsibilities of their position.

Section 6. Lieutenant Colonel(s), Lieutenant(s)

- A. The Lieutenant Colonel(s) is the next in command behind Colonel(s). They are responsible to the Director(s) and the Colonel(s) for the performance of their team members and the Military Officer(s) under them.
- B. They (All Military Officers) will assist the Colonel(s) and Director(s) in the choreography and teaching of routines. They will also assist the Director(s) and team in the absence of the Colonel(s).
- C. They may oversee an assigned squad.
- D. They may hold squad rehearsals for the preparation of their squad members.
- E. They must work closely with the Director(s).
- F. They are responsible for setting an excellent example for the team members to follow.
- G. The Director(s) may remove any Military Officer from their position if they do not uphold the responsibilities of their position.

Section 7. Social Committee Member(s):

- A. The Social Committee Member(s) of this organization will not have specific ranks, and will also be referred to as "SoCo".
- B. The number of SoCo Members will be based upon the number of candidates auditioning and their final score variations in conjunction with a natural break method of scoring based off of the following: judge's interview, SoCo binder, Pinterest boards, room decoration box, and vote among the returning team.
- C. Can be any member of the Golden Girls Organization who has a 2.8 cumulative grade point average at the time of auditions, and who has been a member of Golden Girls for a minimum of one year, and must be a member the year preceding their audition. Is of the freshmen, sophomore, or junior classification at the time of auditions, and is in "good standing," including but not limited to the financial commitment.

- D. Must not have been on SUSPENSION for demerits or disciplinary reasons during the year in which they audition/ campaign.

Section 8. Social Committee Member Duties:

- E. Will meet with the Director(s) to discuss the development and progress of the team at schedule meetings
- F. Will attend SoCo camp/ workshop as designated by the Director(s).
- G. Each SoCo member is required to pay their expenses for SoCo camp/ workshop.
- H. Will aid in choosing the Golden Girl and Spirit Girl of the Week.
- I. Will help with the planning and organizing of the annual banquet. Shall act as the team's "Banquet Liaison" to the Golden Girls Booster Club.
- J. Prepares posters and handles the advertising of all Golden Girls 'social events.
- K. Responsible for all correspondence, i.e., thank you notes, get well cards, etc.
- L. Shall be in charge of recognizing team member's birthdays.
- M. Shall be in charge of senior posters.
- N. Shall be in charge of the monthly calendar board in the locker room.
- O. Shall be responsible for taking pictures and video footage of the team at the gatherings for the Golden Girls team video to be presented.
- P. Shall be responsible for the Golden Girls weekly bulletin.
- Q. Shall be responsible for offering motivational activities for the team
- R. Shall be responsible for Golden Girl room decorations.

ARTICLE XIX (19)
PERFORMANCE GROUPS

Section 1. GiGi Elite

- A. The number of GiGi Elite members will be based upon the number of candidates auditioning and their final score variations in conjunction with a natural break method of scoring.
- B. Can be any member of the Golden Girls organization who has been a member of Golden Girls for a minimum of one year, and must be a member the year preceding their audition. Is of the freshmen, sophomore, or junior classification at the time of auditions, and is in "good standing," including but not limited to the financial commitment.
- C. GiGi Elite candidates must attend all audition clinic days unless discussed prior with the Director(s).
- D. Must not have been on SUSPENSION for demerits or disciplinary reasons during the year in which they audition.
- E. GiGi Elites will rehearse above and beyond the hours required of a regular team member.
- F. The GiGi's will perform at pep rallies, spring show, and other community functions designated by the Director(s).
- G. The attendance policy applies to all GiGi Elite practices/ performances (i.e., work, tutorials or other activities may not impede on GiGi Elite attendance.)
- H. GiGi's may be required to purchase a specified uniform designated by the Director(s).

- I. Any GiGi who does not perform victory lines and the halftime performance will not perform at the pep rally that week.
- J. Any GiGi who is unable to fulfill their duties as a GiGi due to unsatisfactory conduct, or attendance will be relieved of their position at the discretion of the Director(s).

Section 2. Pep Rally Squad

- A. The number of Pep Rally Squad members will be based upon the number of candidates auditioning and their final score variations in conjunction with a natural break method of scoring.
- B. Can be any member of the Golden Girls organization who has been a member of Golden Girls for a minimum of one year, and must be a member the year preceding their audition. Is of the freshmen, sophomore, or junior classification at the time of auditions, and is in “good standing,” including but not limited to the financial commitment.
- C. Pep Rally Squad candidates must attend all audition clinic days unless discussed prior with the Director(s).
- D. Must not have been on SUSPENSION for demerits or disciplinary reasons during the year in which they audition.
- E. The Pep Rally Squad will rehearse above and beyond the hours required of a regular team member.
- F. The Pep Rally Squad will perform at pep rallies, spring show, and other community functions designated by the Director(s).
- G. The attendance policy applies to all Pep Rally Squad practices/ performances (i.e., work, tutorials or other activities may not impede on Pep Rally Squad attendance.)
- H. Pep Rally Squad members may be required to purchase a specified uniform designated by the Director(s).
- I. Any Pep Rally Squad member who does not perform victory lines and O’s will not perform at the pep rally that week.
- J. Any Pep Rally Squad member who is unable to fulfill their duties as a Pep Rally Squad member due to unsatisfactory conduct, or attendance will be relieved of their position at the discretion of the Director(s).

ARTICLE XX (20)
MANAGER(S)

Section 1. Selection/ Duties

- A. The Director(s) shall choose the manager(s) annually from qualified applicants who meet academic and conduct standards. Managers are entitled to all credits and privileges of membership, although they are a non-performing member. Manager(s) are subject to the same rules and obligations of all other team members.
- B. Managers must submit the Managers Application for review by the Director(s).
- C. The number of managers selected will be determined by the Director(s).
- D. Must adhere to all policies in the Golden Girl Handbook.
- E. Managers will be required to pay a Golden Girl Booster Club annual manager fee.
- F. Manager(s) will aid and report to the Director(s).
- G. Responsible for all equipment, set-up, and breakdown.
- H. Responsible for all items checked in and out of the storage closet and for its orderliness and cleanliness.
- I. Responsible for the storage of props, costumes, poms, and reporting any necessary maintenance.
- J. Record all performances.
- K. Make first aid supplies available at all times.
- L. Attends all performances in appropriate uniform.
- M. In charge of distribution and collection of prop and costumes.

ARTICLE XXI (21)
MISCELLANEOUS INFORMATION

Section 1. The Golden Girls Handbook is subject to change at any time due to Texas Education Agency rule changes, CISD School Board Regulations, or with the approval of the Director(s) and CHS Administration.

Section 2. At any time, additions may be made to the handbook as it becomes necessary and with the approval from the Director(s) and CHS Administration.

Section 3. Since the Director(s), CHS Administration, and CISD Administration are responsible for the welfare of this organization, it is expressly understood that all student's powers herein set forth are delegated by the Director(s) and may be revoked as necessary.

Section 4. Handbook changes may be submitted to the Director(s). The change(s) may be or may not be acted upon as school, district, and state policies affect the articles of the Golden Girls Handbook. Additions/ changes requested by members should be submitted in writing to the Director(s) for consideration.

ARTICLE XXII (22)
AWARDS

Section 1. Varsity Member Awarded Letter

- A. Must have completed one full year of Golden Girls
- B. Must have participated in 70% of all performances during the year or served as a qualified alternate
- C. Must fulfill all participation requirements
- D. Letters are provided by the Golden Girls CISD Budget, which is managed by the Director(s).

Section 2. Varsity Member Awarded Letter Jacket

- A. Must have completed one full year of Golden Girls
- B. Must have participated in 70% of all performances during the year or served as a qualified alternate
- C. Must fulfill all participation requirements
- D. Jackets are provided by the Golden Girls CISD Budget, which is managed by the Director(s). Members must purchase all other/ extra patches or items on their own.

Section 3. Football Spirit Awards

- A. These awards are voted on by the current Military Officers and Social Committee Members and are approved by the Director(s).
- B. Golden Girl(s) of the Week and Spirit Girl(s) of the Week patches are issued at our annual banquet.
- C. The following are our specific Football Spirit Awards
- D. Golden Girl(s) of the Week
- E. Spirit Girl(s) of the Week
- F. Military Officer(s) of the Week
- G. SoCo Member(s) of the Week

Section 4. Annual Banquet Awards- vary year to year and are voted upon the current team members.

Section 5. Line of Gold Booster Club Scholarship

- A. The GGBC is solely responsible for the fundraising for the Line of Gold Scholarship. The yearly awarded amounts are based upon that year's fundraising for the Line of Gold account.
- B. In order to be eligible for the Line of Gold Scholarship, applicants must meet the following standards and criteria set forth by the Golden Girls Booster Club:
 - 1. Must be a current Senior Golden Girl Member.

2. Must be cleared financially with both the Booster Club and the Golden Girl Activity Account.
 3. Must be cleared of any demerits and must have not received any permanent demerits during his/ her senior year.
 4. Must complete and submit his/ her application on or before the date due.
- C. Scholarship(s) will be awarded based upon the number of complete years of Golden Girl membership. The amount awarded will not exceed \$250 per year of membership.
- D. In the event that there are insufficient funds in the Line of Gold Scholarship account to follow the maximum awarded amount (Article XXIV, Section 3), then the total funds in the account will be apportioned to reflect the necessary percentage in accordance with the number of complete years of Golden Girl membership.
- E. All Line of Gold Scholarship checks must be made out to the recipient's chosen institution of higher learning, and all recipients have until May 1st of the following year to claim their scholarship.
- F. Any recipient that is dismissed/ resigns from the organization for any reason prior to the completion of his/ her senior year will not receive their scholarship.

Conroe Golden Girls Booster Club By-Laws

ARTICLE I – NAME

- The name of the organization shall be the Conroe Golden Girls Booster Club hereafter referred to as “GGBC” or “the club.”

ARTICLE II – PURPOSE & POLICIES

Section A – Purpose - The purpose of the club shall be for the moral and financial support, enhancement and perpetuation of the Conroe Golden Girls drill team, hereinafter referred to as “drill team”.

Section B – Policies

- There shall be no discrimination of drill team members due to race, ethnicity, gender, or religion.
- Each member shall benefit equally from any support or aid afforded to the team by the GGBC General Fund. All equipment, items and/or garments received shall be uniform in quantity and appearance. Any variations in color or style of equipment and garments shall be so designated by the drill team director.
- The club shall function as a non-profit organization.
- At no time shall any club member use the club or the name “Golden Girls” for any personal enhancement, promotion, or profit.
- The Executive Board may allocate to each drill team member an individual sum for their pro rata share of the projected budget of the total drill team expenses for the current school year (see dues).
- A Golden Girl will be considered to be in good standing when all academic obligations have been met and financial obligations are current.

ARTICLE III – MEMBERSHIP AND DUES

Section A - Membership

- Membership in the club shall be open to parents and immediate family members of current Golden Girl members.
- Immediate family shall be defined as parents, guardians, grandparents, or siblings that are at least 18 years of age and no longer students of Conroe ISD.
- Membership in the club will be established with payment of the initial dues deposit at the beginning of the school year. The amount of the dues deposit shall be established annually by the GGBC Executive Board.
- Upon payment, one membership is vested per drill team member. Membership is considered in good standing if all financial obligations are up to date.

Section B – Dues

The annual membership dues will be set during the annual budget meeting, which includes all board members and the directors; and thereafter collected on a schedule set by the Executive Board each year.

Section C – Dues Assistance

Dues Assistance is for the purpose of supplementing the dues payments of those Golden Girls who struggle to make dues payments after the initial dues deposit and who meet the following criteria:

- ◆ No permanent demerits
- ◆ Qualify for the free or reduced lunch program OR
- ◆ Experience an unforeseen catastrophic event (e.g. flooding, fire, etc.)

To be eligible, the Golden Girl must submit a confidential application to the Directors for review. The Directors shall review the application, and if approved, shall present the request to the Executive Board. The amount to be awarded will be decided by the board and is subject to the availability of funds. These funds are to assist with dues only, and do not apply to gear, camp, contest, or trip fees.

ARTICLE IV – MEETINGS

Section A – General Meetings

- The drill team directors shall be notified in advance of all general membership meetings.
- The frequency and time of general meetings will be determined by the newly elected board.
- Notice of a general meeting will be given to the club membership at least three (3) days in advance of that meeting.

Section B – Special Meetings

- A special meeting may be called as follows:
 - By the President or Directors.
 - By the Executive Board following a majority consent of the board.
 - Upon petition to the Executive Board by a quorum of the club membership.
 - By Committee Chairs for purpose of committee specific issues, as required to fulfill the requirements pertaining to that committee.
- Notice of a special meeting will be given to the club membership at least three (3) days in advance of that meeting and such notice shall state the purpose of that meeting.

Section C – Attendance and Procedures

- All general and special meetings shall be open to club members and drill team members in good standing, the drill team director(s), and school officials.

- One vote shall be vested per membership.
- The attendance of ten (10) members at a general meeting shall constitute a quorum.
- The attendance of a majority of Executive Officers at an Executive Board Meeting shall constitute a quorum.
- A majority vote from the quorum at any general, Executive Board, or special meeting shall be required for the adoption of any motion.

ARTICLE V – ELECTIONS AND TERM OF OFFICERS

Section A – Nomination

- The nomination of Executive Officers shall be made by a nominating committee, assigned by the club president and approved by the director, consisting of five (5) club members in good standing.
- The nomination committee shall include two (2) senior parent club members, one (1) junior parent club member, one (1) sophomore parent club member, and (1) freshman parent club member.
- Members of the nomination committee shall remain anonymous; all discussions held during the nomination committee meetings shall remain confidential.
- The slate will be presented to the director for approval before the slate is presented to the general membership at the regular May meeting. It will be the duty of the nominating committee to determine if the office is to be filled by either one individual or multiple individuals.
- All of the nominated officers must be an immediate family member, as defined in Article III, Section A.
- The slate will be presented at the May general meeting and additional nominations may be made from the floor with the prior consent of the nominee.

Section B – Election & Vacancies

- The election of Executive Officers shall occur during the general May meeting.
- Executive Officer vacancies may be filled by nomination and vote during any general meeting.

Section C – Term

- The term of Executive Officers will be a period of twelve months commencing July 1st.
- No member shall hold the same office for more than two (2) consecutive years, unless unanimously agreed upon by the remainder of the executive board and the director.

Section D - Removal

- Removal of any Executive Officer from their position may be accomplished by a majority vote of the membership present at a general meeting, or at a special meeting if proper notice of the purpose of the special meeting has been given, provided a quorum is present at that meeting.

- Any Executive Officer convicted of a felony offense shall automatically be removed from office.
- Any Executive Officer whose Golden Girl member leaves the organization shall be automatically removed from office.

ARTICLE VI – EXECUTIVE OFFICERS AND THEIR DUTIES

Section A – Officers of the Executive Board:

- President
- 1st Vice President/Fundraising Chair
- 2nd Vice President/Social Chair
- Line of Gold Fundraising Chair
- Secretary
- Treasurer & Co-Treasurer(s) as needed.
- Reporter

Section B – Duties

- President:
 - Preside at all Executive Board and general meetings.
 - Serve as an ex-officio member of all other committees except the Nominating Committee and the Line of Gold Scholarship Committee.
 - Appoint the chair and members of all committees.
 - Selects the Nominating Committee, with the approval of the director.
 - Act as liaison between the families and the drill team directors.
 - Oversee maintenance and compliance of the By-Laws.
 - Appoint special committees as deemed necessary to carry out the objectives of the booster Club.
- 1st Vice President/Fundraising Chair
 - Oversee and plan all general fundraising committees and events
 - Responsible for providing adequate fundraising opportunities to cover the GGBC's projected expenses for the school year, based on the approved budget
 - Act as President if President become unavailable
- The 2nd Vice President/Social Chair
 - Plan and coordinate social events for the team, including but not limited to Ice Cream Social, Christmas Party, and End of Year Banquet
 - Act as President if President and 1st VP become unavailable
 - Volunteers at all fundraising events of GGBC

- Line of Gold Fundraising Chair
 - In coordination with the 1st VP/Fundraising Chair, oversee and plan all fundraising for LOG Scholarships
 - Responsible for arranging fundraising activities and donation opportunities to meet the goals of the Line of Gold Scholarship Fund.
 - Volunteer at all fundraising events of GGBC.

- Secretary/Co-Secretary
 - Serve as recording officer and as custodian of all records, except the Treasurer's books.
 - Record minutes of all Executive Board and general meetings, as well as other special meetings upon request by the committee chair or president.
 - Shall present to any member upon request, at any reasonable time, any or all records for inspection.
 - Notify members of meetings, and keep attendance at all meetings by:
 - ◆ Providing a sign-in sheet for all members in attendance at general meeting
 - ◆ Furnish the directors with a copy of the sign-in sheet.
 - ◆ Maintain the original with the meeting minutes.
 - Shall provide copies of the Executive Board meeting minutes to the Executive Board, and copies of the general meeting minutes to all booster members, including those not in attendance.
 - Volunteer at all fundraising events of GGBC.

- Treasurer
 - Maintain booster club checking and savings accounts.
 - Pay expenses incurred by the membership, at the direction of the Executive Board, as approved by the club President (or in the absence of the President, the 1st Vice President)
 - Balance bank statements monthly.
 - Submit a current financial report to the membership at all regular meetings, or at special meetings at the direction of the President.
 - Present an annual report for the period June 1st – May 31st to the audit committee one week after the end of the term.
 - Coordinate with Director, Fundraising VP and/or fundraising chairs, for the collection of monies during fundraising events.

- Co-Treasurer(s)
 - As directed by the Treasurer, collect and maintain records of all booster club membership fees and dues paid by members.
 - As directed by the Treasurer, collect and maintain records of additional funds received from members for trips or other activities.
 - Provide a report to individual members, if requested, stating the status of their financial obligation.
 - Provide a monthly report of membership dues status to the president, treasurer, and director.

- Sign as secondary signer on checks, as needed.
 - In the absence of the Treasurer, the Co-Treasurer will be authorized to sign as first signatory on checks and assume other Treasury duties as necessary.
 - At the direction of the Treasurer, coordinate with director, Fundraising Chair, and LOG Fundraising Chair for the collection of monies during fundraising events.
- Reporter
- Maintain Golden Girls Private Facebook Group and Golden Girls Public Facebook Page
 - Promote all Golden Girl Fundraising Events on Social Media.
 - Promote engagement and interaction of members and their families through regular posting and communication of pertinent information.
 - Volunteer at all fundraising events of GGBC.

ARTICLE VII – EXECUTIVE BOARD

Section A – Members - The members of the Executive Board, also known as the “board” will consist of the Executive Officers of the club and the drill team directors.

Section B – Meetings

- Meetings may be called by the President or a majority of the members of the Executive Board.
- All board meetings shall be open to Executive Officers in good standing, drill team director(s), and school officials.
- Notice of meetings will be given to the board at least three (3) days prior to the time of that meeting, and such notice shall state the purpose of the meeting.
- A majority of the members of the Executive Board will constitute a quorum.

Section C – Duties

- Prepare the budget for the school year to be presented and voted upon at the August general meeting.
- Consider recommendations for the disposition of funds surplus to the budget, and to prepare those recommendations for presentation to the membership.
- Hear reports and recommendations of standing or special committees and prepare the same for presentation to the club.
- Perform any special function that may be assigned to the Executive Board by the club membership through the due process of motion and adoption.

Section D – Financial

- All funds received by the club, whether through fundraising, membership dues, or personal contributions, shall be deposited by the club's duly elected Treasurer in a club designated banking institution, within 10 days of receipt.
- All funds deposited in an interest-bearing account shall be used solely for the drill team for the equal benefit of all members.
- The Treasurer, Co-Treasurer(s) and the President will be authorized to sign on the checking account; two signatures are required on each check.
- Additional members of the executive board may also be added as signers as needed.
- Members may present receipts for reimbursement, as approved by their committee chair or the president; receipts must be stand-alone and may not include any personal items without approval by the chair or the president.
- Receipts for reimbursement must be presented within 30 days of purchase, or 30 days after the event the purchase was for, whichever is later, or reimbursement will be forfeited.
- No check may be signed by the Payee.
- Treasurer or Co-Treasurer must be present at all fundraising events and will be responsible for the collection and management of funds during the event.
- Treasurers may not perform duties of the treasurer while working a fundraising event as a committee chair or committee member.
- The Executive Board will leave adequate money in the checking account to pay any final drill team expenses incurred during their term. Any monies left will be carried forward and will be included in the budget for the next term.

ARTICLE VIII – OTHER COMMITTEES

Section A – Standing Committees

- The Line of Gold (LOG) **Fundraising** Committee shall be responsible for soliciting and fundraising for the Line of Gold Scholarship Fund. Policies and guidelines for this fund will be determined by the chair, Executive Board, and the directors, as outlined in the Golden Girls Handbook.
 - LOG Fundraising Committee Chair will coordinate with the 1st VP/Fundraising Chair.
 - LOG fundraising committee chair cannot be a member of the LOG Scholarship Committee.
 - A savings account will be maintained by the treasurer, for the depositing and distribution of funds.
 - Reports of the fund will be included along with the Treasurer's monthly report to membership, upon request

- The Line of Gold (LOG) **Scholarship** Committee shall be responsible for the awarding of the Line of Gold Scholarships to eligible seniors.
 - LOG scholarship committee will consist of a chairperson who is responsible for overseeing the scholarship application and awarding process.
 - The chairperson cannot be a Senior Parent, but may be a parent from any of the lower grade years.
 - The chairperson can choose to appoint a committee to assist with the scholarship review process provided that the appointed members are not senior parents and that they sign a confidentiality agreement.
 - The policies and procedures for distribution of scholarships are outlined in the Golden Girls Handbook, but may be amended at any time by the chair, Executive Board, and the directors, with the approval of CISD administration.
 - The LOG Scholarship Committee Chair will notify the Treasurer of dispensation amounts, but is not authorized to sign scholarship checks.
 - Seniors that receive a scholarship award will notified no later than the End of Year Banquet. Details of these awards shall be considered personal and private information; following the Family Education Right to Privacy Act (FERPA), this information will only be shared with the Scholarship Committee, the treasurer, and the student and/or parent on record with the school.

- The Class Representatives shall represent their class's interests at meetings and should help with orientation of all new club and drill team members.

- The Transportation Committee shall be responsible for chaperoning drill team members at football games and other activities as deemed necessary. The committee is responsible for the equipment used by the team at games and other activities. This committee will coordinate transportation for the drill team at the advisement of the directors.

- The Historian and/or End of Year Video Committee will provide a scrapbook or compilation video at the end of the school year.

- The Spring Show Committee shall organize, with the directors, the logistics related to the lobby set-up the night of Spring Show. Duties may include but are not limited to ticket sales, merchandise sales, DVD and floral orders, as well as the distribution of programs.

- The Costume and Uniform Committee shall be responsible for assisting the directors with the inventory, maintenance and care of all uniforms and costumes at the end of the school year.

- The Audit Committee shall be composed of two (2) non-board members as selected by the President and Directors. The committee shall review the annual report for the period Beginning July 1st and ending June 30th, of the appropriate school year, as submitted by the Treasurer. The Audit Committee shall make their audit report available to the membership upon request. In addition, a copy will be maintained by the president, director, and treasurer.
 - Members of the Audit Committee shall remain anonymous to anyone other than the Audit Committee members, the President, and the Director.
 - All information discussed within the audit meeting(s) shall remain confidential.

Section B – Special Committees - Special committees may be appointed, as deemed necessary, to further the purpose of the club by the president.

ARTICLE IX – PARLIAMENTARY PROCEDURE - The authority for parliamentary procedures of the club shall be ROBERT’S RULES OF ORDER.

ARTICLE X – AMENDMENTS - These By-Laws may be amended at any general meeting by a majority vote of the members in attendance provided a quorum is present and consideration given at a previous general meeting.